STUDENT AGREEMENT 2026

(Updated June 15, 2026)

VIBOT - International Master Programme in Vision & Robotics

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Parties Involved

Université Bourgogne Europe (UBE)
Represented by Prof. David FOFI, Coordinator of the VIBOT Master Programme in Computer Vision and Robotics, located at:

Administrative address (surface mail) :	Staff offices and main teaching facilities:
Centre Universitaire Condorcet	Hub & Go Technopolitain Sud Bourgogne
VIBOT - International master programme	Département Robotique
720, avenue de l'Europe, 71200 LE CREUSOT, France	72, avenue Jean Jaurès, 71200 LE CREUSOT, France

And:

- **Name:** _____
- **First Name:** _____
- **Date of Birth:** _____
- **Place of Birth:** _____
- **Nationality:** _____

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Terms and Conditions

§1. Commitment of the Student

The student hereby commits to:

- Attend **compulsory lectures, courses, tutorials, examinations**, and other activities part of the programme.
- Submit coursework and assignments by the specified deadlines. Extensions must be promptly requested and are granted only for exceptional circumstances (e.g., illness).
- Achieve the level of academic performance required by the Academic Board.

- **Avoid plagiarism**, a serious academic offense subject to severe penalties. For guidance on documenting sources, students should consult their instructors.

- **Inform and obtain authorization** from course directors prior to any publication of programme-related research articles or studies.
- Comply with professional standards applicable to the programme.
- Be adequately prepared for all required activities, maintaining professional conduct.
- Follow the **rules and regulations** of Université Bourgogne Europe, the Condorcet University Centre and Hub & Go premises, including Health and Safety guidelines and computer usage policies.
- Perform all **administrative procedures** (e.g., student registration, visa/resident permit applications and renewal, Social Security enrolment, liability insurance subscription) in a timely manner.
- Pay tuition fees timely and **in full**, in compliance with the university payment instructions. Non-compliance may affect exams, certificates, and degree issuance, and cause delays.
- Inform the administration promptly of any **changes in personal details** (e.g., address, email, bank details).
- Report any absences by email within 48 hours of the first missed day, providing valid documentation (e.g., medical certificate). Planned absences must be approved in advance.

Note: International students are discouraged from traveling abroad during teaching periods, except during holidays or with prior approval.
Special attention is drawn to timely securing of validity of the French resident permit needed for returning to France to timely resume studies.

§2. Consequences of Non-Compliance

The student may be excluded from the programme if:

1. Absences are not justified with appropriate documents or prior permission.
2. Academic requirements are not met.
3. Disciplinary measures lead to exclusion.
4. Legal issues prevent attendance.
5. The student withdraws from the programme (voluntarily or due to force majeure).

Termination Process: Any withdrawal must be submitted in writing to the programme coordinator, with all outstanding tuition fees and administrative obligations settled before departure.

§3. Academic Rules

- **Full-time Enrollment:** Attendance at all lectures and lab classes is mandatory;
- At the academic year start off, students will be informed by the course directors of the **academic examination and evaluation rules applicable to failures, re-sits and any compensation;**
- Acceptance for **repeating a year** is subject to Academic Board approval;
- **Appeal procedure:** Students have the right to review their examination scripts and request clarification on their grades directly from the relevant instructors. In the event of a dispute or disagreement regarding the assessment, the student must submit a formal request by postal mail or

email to the concerned instructor, copying the Course Director and the Programme Coordinator. A Review Committee will convene to examine the request and deliver a final decision.

- **Master Thesis:** The thesis is conducted in the 4th semester within the VIBOT consortium network. Requests for external traineeships will be reviewed.

- **Traineeship Responsibilities:**
  - Students must independently secure and finalize traineeships by the given deadlines and inform involved academic and administrative staff of any concern impacting the traineeship arrangements.
  - The default traineeship period is **February 1 to June 30**.
  - Once committed to a host institution, students cannot switch placements.
  - Failure to secure a traineeship requires repeating the semester the following year, involving full re-registration and fee payment. Repeating year is subject to approval by the Academic Board.

Degree Awarding: Upon successful completion, the Université Bourgogne Europe confers a Master's degree in Computer Vision (issued in French).

Official Description (in French):

- **Master Recherche - Domaine : Sciences et Techniques**
- **Mention : Traitement du Signal et des Images (TSI)**
- **Parcours : Computer Vision (VIBOT)**

§4. Agreement Confirmation

By signing this agreement, the student confirms they have read, understood, and agreed to abide by the academic and administrative rules and regulations of both the Université Bourgogne Europe and VIBOT Master programme.

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Signatures

Student:
Name: _____
First Name: _____
Date: _____
Signature:

Prof. David FOFI
VIBOT Coordinator
Date: _____
Signature: